

## VENUE AND SAFETY INFORMATION FOR SCHOOL EXCURSIONS

VENUE NAME: Sydney Monorail  
 LOCATION: 190 Pyrmont St, Pyrmont, NSW 2009 (Head Office)  
 PHONE NUMBER: 02 9285 5600  
 FAX NUMBER: 02 9267 4846  
 WEB ADDRESS: [www.Monorail.com.au](http://www.Monorail.com.au)

<b>Activity</b>	<b>Recommended age group/fitness level/prerequisite skills</b>	<b>School staff accreditation/competence</b>	<b>Potential risk</b> <i>List hazards/risks related to each activity/program and the venue</i>	<b>Control Strategies</b> <i>Outline strategies for ensuring visitor safety for this potential risk</i>
Transport provider	All ages/fitness/skills	None required	Risks associated with transportation service.	This operation is regulated by the Independent Transport Safety and Reliability Regulator (ITSRR), as required under the Rail Safety Act 2002. The Operator is required to obtain an Accreditation to operate from ITSRR, which amongst other things requires the preparation of, and compliance with, a Safety Management System (SMS). The Monorail operator's SMS is a controlled document in 6 volumes. Compliance is monitored through an annual safety audit conducted by ITSRR.
Access to Monorail Station	All ages/fitness/skills	None required	Tripping, falling	Supervision by teaching staff and Monorail staff. Design meets all relevant Australian standards.
Access to Monorail Station	All ages/fitness/skills	None required	Wheelchair access	Lifts available to access all Monorail stations.
Accidents or incidents while on Monorail station	All ages/fitness/skills	None required	Falling off platform in front of Monorail	Supervision by Monorail staff at the station. Closed Circuit TV monitoring of platform by control room staff. Drivers are trained for such incidents. Non-slip tactile strip on the platform.

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Accidents or incidents while on Monorail station	All ages/fitness/skills	None required	Separated/ lost students	Monorail staff at each station, Closed Circuit TV, system maps available for every student, radio communications between trains, stations and control room.
Access to monorail vehicle	All ages/fitness/skills	None required	Wheelchair/disabled access.	The Monorail is completely level access between train and platform with a maximum gap of 50mm. Boarding is supervised by driver. Doors will not close on an obstruction.
Slipping between station and the vehicle	All ages/fitness/skills	None required	Tripping, falling	The Monorail is completely level access between train and platform with a maximum gap of 50mm. Stations are sheltered from weather so damp/wet patches unlikely. Non-slip tactile strip on the platform.
Group travel on the Monorail vehicle	All ages/fitness/skills	None required	Unexpected exit at inappropriate station	Supervision by teaching staff, Monorail staff at each station, Closed Circuit TV monitoring, system maps available for every student, PA announcements of next station.
Group travel on the Monorail vehicle	All ages/fitness/skills	None required	Overcrowding on Monorail carriage	Supervision by Monorail staff and teachers to ensure that students are equally distributed throughout the train. Exclusive charter available for extra large groups of students
Bag storage	All ages/fitness/skills	None required	Loss of personal items	Monorail does not have bag storage facilities. Students should keep personal belongings with them at all times. Lost property is kept at Monorail base if handed in. Staff available to recover lost property.

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Late arrival, so missing Monorail service	All ages/fitness/skills	None required	Slight delay in excursion timetable.	Very frequent service, a timetable is not required. Monorail service runs every 3 to 5 minutes.
Monorail service delay or disruption	All ages/fitness/skills	None required	Disruption to excursion timetable	Significant delays are unusual.
Payment	Teachers	None required	Payment is required on or before the day of the excursion in order to receive admission	Prepayment services are offered by Monorail administration office or station staff can assist with payment. Discounted rates are available for bona fide school groups. Credit can not be offered to school groups.
Student Behaviour on station and vehicle	All ages/fitness/skills	None required	Misbehaviour may cause injury or insult to self or others	An acceptable code of conduct is expected of students while on excursion. Ensure students are aware of other members of the public on the Monorail system. Supervision by school staff and monorail staff.
Toilet facilities	All ages/fitness/skills	None required	No toilet facilities are available on vehicles or stations.	Public toilet facilities are available at Central Station, in Darling Harbour, close to Monorail stations, and at various other excursion activity locations.
Fire safety and evacuation	All ages/fitness/skills	None required	Fire	Stations have clearly marked fire equipment and fire exits. Staff are trained in emergency evacuation procedures. Trains are constructed of fire retardant material. Radio communications to each monorail carriage available in emergency.

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First Aid	All ages/fitness/skills	None required	Injury with no medical treatment	Some staff are trained in emergency first aid procedures. First aid kits are stored at every station. Control room supervision of incident with rapid access to emergency services if necessary. Closed Circuit TV cameras to control room.
Child protection and supervision	Teachers	None required	Risk to children from adults	Supervision of students on the Monorail is wholly the responsibility of the teachers/carers.  The Child Protection Act legislation does not consider Monorail as a provider of specific services to children and it is therefore not necessary for Monorail staff to have Working with Children checks.
Public Liability Insurance coverage	All ages	None required	Risk of liability to Metro Light Rail in case of an incident.	Sydney Monorail has the appropriate Public liability Insurance in place to cover injury and damage.